

SEM SECTION EXCOM MONTHLY MEETING

Meeting Minutes

Thursday, April 13, 2023

A virtual meeting was held on Thursday, April 13, 2023. It began at 6:32 PM and was presided over by Sharan Kalwani.

1. *Roll Call*: in attendance were Robert Hipple, Mike Anthony, CJ Chung, Christopher Johnson, Key Patel, Harpreet Singh, Akio Fujimaki, Sharan Kalwani, Mohamad Berri, Jeff Mosley, B Mavi, Kosta, Gozde Tutuncuohlu and Amar D
2. Minutes. Motion to approve by Mohammad Berri, supported by Harpreet Singh and passed without objection.
3. *Draft Agenda Review*: motion by Jeff Mosley and supported by Robert Hipple.

Section officers' reports:

4. *Secretary's report* - Scheduled list-serve review meeting with Sharan Kalwani.
5. *Treasurer's report* - Ramesh via Sharan the unit is financially healthy;
6. Vice-Chair - Section History page - Mohammad Berri
7. *Finance Committee* - urged people to submit their 2023 budget request immediately.
 - a. *Request sent out to listserv.*
8. *Section Chair report* – included in the Status section (New Officer Training complete; visited 8 student branches; Successful Spring Section Conference; ExCom Dinner planned for May 18th; Fall Conference planning; Picnic planning for July 15th; 60th anniversary section)
9. *Old Business (if any)*:
 - a. Plans for 2023
10. New Business
 - a. ExCom dinner - May 18th
 - b. EMC Fest 2023 - May 25
 - c. Chapter 5 Picnic (July 2, 11am - 6pm - Rochester Park
 - d. Section 60th Anniversary - October TBA
 - e. Fall 2023 Conference
11. *Group Chair Reports*: see
https://docs.google.com/presentation/d/1mqfkAg3R_Vqj98Z6UHxXip6tPjTj9rwDkaaKU8UJtQo/edit?usp=share_link

New email addresses attached to the role [i.e. chair@ieee-sem.org goes directly to the Chair].

- a. Chapter 1 - Jeff Dulzo - planning meetings underway
- b. Chapter 2 - Mohamad Berri - one event held; two being planned (July/August)
- c. Chapter 3 -
- d. Chapter 4 - Robert Hipple - one event;
- e. Chapter 5 – Subra Ganesan - Multiple events in the planning stage
- f. Chapter 7 -
- g. Chapter 8 - Akio Fujimaki - Event held March 16th. Event planned for April 20th; EMC Fest is May 25th.
- h. Chapter 9 – Sharan is working with Van to find support
- i. Chapter 10 - three events planned
- j. Chapter 11 -
- k. Chapter 12 - [Ben Gonzalez] - events planned

- l.* Chapter 13 - Sharan Kalwani - two held; four planned.
 - m.* Chapter 14 - CJ Chung two held; two in planning stage
 - n.* Chapter 15 - Robert Hipple one planned - taking summer off
 - o.* Chapter 16 - one held; three planned
 - p.* Chapter 17 - [temp being temporarily filled by Section Chair: one events completed; new vice chair Gordon Burkhead]
 - q.* Consultants Network Affinity Group - five held; planning future joint events
 - r.* Life Member Affinity Group - Harpreet Singh. Six events held
 - s.* WIE: Gozde - four held; one planned
 - t.* Young Professionals - Amar Dabaja is the new chair
 - u.* Tech Activities Committee - [Jeff Mosley] One held; working to fill vacant roles.
 - v.* Student Activities Committee - [Mike Anthony] Fairlane Hydro Powerplant held March 31.
 - w.* PACE - Sharan Kalwani - three events planned for March (rescheduled for summer)
12. *ExCom 2022 meeting schedule: All are scheduled on Thursdays @ 630 PM.* Published in Wavelengths, also on the vtools, section website and can be easily found using a search on vtools, or the following cool/short link: <http://bit.ly/sem-ieee>
13. Training is underway. Register and attend. Training is every Saturday morning.
14. *Next ExCom Teleconferences: **May 11 @ 6:30 FYI***

Adjournment:

Robert Hipple made a motion to adjourn. Support by Keyur Patel. Approved unanimously
The meeting was adjourned at 7:37 PM

Meeting attachments:

Webex meeting link:

<https://ieeemeetings.webex.com/ieeemeetings/ldr.php?RCID=4c106bdaf61a34ffc2fd21d6c80645dc>

Meeting minutes will be available on Collabratec and also in the shared google drive sent with the email