<u>SEM SECTION EXCOM MONTHLY MEETING</u>
Meeting Minutes
Thursday, January 12, 2023

A virtual meeting was held on Thursday, January 12, 2023. It began at 6:33 PM and was presided over by Sharan Kalwani.

1. *Roll Call:* in attendance were Amar D, Akio Fujimaki, CJ Chung, Christopher Johnson, Don Bramlett, David Mindham, Faisal, Subra Ganesan, Gozde Tutuncuoglu, Robert Hipple, Harpreet Singh, Kim Williams N8FNC, Keyur Patel, Looja Tuladhar, Mohamad Berri, Ramesh S, Van and Sharan Kalwani.
2. Minutes corrected. Motion to approve by Don Bramlett, supported by Akio Fujimaki, and passed without objection.

3. *Draft Agenda Review:* Agreed, and all present made no addition.

Section officers' reports:
4. *Secretary's report* – Encourage members in the section to attend and volunteer.
    a. ExCom meetings will move to the second Thursday of the month.
5. *Treasurer's report - Ramesh has settled all accounts.*
6. *Finance Committee - urged people to submit their 2023 budget request immediately.*
    a. *Request sent out to listserv.*
7. *Section Chair report* – included in the Status section (we are an active and robust chapter! Two awards)
8. *Old Business (if any)*:
    a. Plans for 2023
    b. [Keyur Patel] 2023 Section Conference - met with individuals, and planning is underway. Speakers are being confirmed. The venue is LTU. The agenda is almost finalized. The theme is under discussion. The budget is being set. The conference is on March 28, 2023 (from 4 pm - 8:15)
    c.
9. New Business
    a. Section Congress in August

10. *Group Chair Reports:*
    New email addresses attached to the role [i.e. chair@ieee-sem.org goes directly to the Chair].
    a. Chapter 1 -.
    b. Chapter 2 -
    c. Chapter 3 -
    d. Chapter 4 - Robert Hipple - three past events; three future events in the planning stage
    e. Chapter 5 – Sharan Kalwani - Awarded Outstanding Chapter; Events being planned.
    f. Chapter 7 - Looja Tuladhar - Event planned for Jan. 17th; admin meetings every Monday.
    g. Chapter 8 - Akio Fujimaki - EMC Standards meeting on Jan. 19th. Future events being planned.
    h. Chapter 9 – Van Wagner - [Chair is under review for possible change]
    i. Chapter 10 -
    j. Chapter 11 -
    k. Chapter 12 - [Ben Gonzalez] Report status submitted - events planned
    l. Chapter 13 - Sharan Kalwani - one held; three more in planning stage.

m. Chapter 14 - CJ Chung updated the chapter status
n. Chapter 15 - Robert Hipple reported one held; six events planned so far for 2023
o. Chapter 16 - [Jeff Mosley]
p. Chapter 17 - [temp being temporarily filled by Section Chair: two events completed]
q. Consultants Network Affinity Group - TBD Time Management from K. Williams;
r. Life Member Affinity Group - Harpreet Singh - reported technical meeting; LAG holiday musical event; eight events planned.
s. Gozde: WIE Outreach continues outreach - working with universities
t. Young Professionals - Amar Dabaja - one event for December
u. Tech Activities Committee - Working with Ch. 03, 11, 12, 16 & 17;
v. Section Level Overview - Website updates [EMC Fest report]; 2 Awards for Chapter 5; ECCE & IAS Conference [contact Van Wagner]; Steve Hipple coordinator of CollaborTec +LinkedIn
w. Member Development - [Mohamad Berri] Senior Elevation planned for April; Possible Q1 2023 event.
x. Education Committee -
y. Newsletter Report - Sharan Kalwani: January published; Details on E-notice, website, Facebook, LinkedIn, Twitter, and Collabratec.
z. Student Activities Committee - [Mike Anthony] FRIB tour in January; Fairlane Hydroplant scheduled for March 31.
aa. PACE - Sharan Kalwani - five events for 2022; schedule open for 2023

11. *ExCom 2022 meeting schedule*: All scheduled on Thursdays @ 630 PM. Published in Wavelengths, also on the vtools, section website and can be easily found using search on vtools, or the following cool/short link: http://bit.ly/sem-ieee
12. Training is underway. Register and attend. Training is every Saturday morning.
13. *Next ExCom Teleconferences*: **February 9 @ 6:30 FYI**

Adjournment:
Mohamad Berri made a motion to adjourn. Support by Harpreet Singh. Approved unanimously
The meeting was adjourned at 7:57 PM

Meeting attachments:
Webex meeting recording: **SE Michigan ExCom 2022-20220407 2237-1**
Recording link:
https://ieeemeetings.webex.com/ieeemeetings/ldr.php?RCID=aa8823760f35b1dad9a8aafc4ff3d149

Meeting minutes will be available on Collabratec and also in the shared google drive sent with the email