SEM SECTION EXCOM MONTHLY MEETING
Meeting Minutes
Thursday, December 01, 2022

A virtual meeting was held on Thursday, December 1, 2022. It began at 6:30 PM and was presided over by Sharan Kalwani.

1. *Roll Call:* in attendance were Sharan Kalwani, Robert Hipple, Faisal, Akio Fujimaki, Harpreet Singh, Subra Ganesan, Mike Anthony, Keyur, Jeff Dulzo, Ramesh S., CJ Chung, Mohamad Berri, and Kim Williams.
2. Minutes corrected. Motion to approve by K. Williams, supported by S. Ganesan. Passed without objection.

3. *Draft Agenda Review*: Agreed and no addition made by all present.

Section officers' reports:
4. *Secretary's report* – Nothing to report
    a. ExCom meetings will move to the second Thursday of the month.
5. *Treasurer's report - Ramesh has access and will work with Sharan.*
6. *Finance Committee - urged people to submit their 2023 budget request immediately.*
    a. *Request sent out to listserv.*
7. *Section Chair report* – included in the Status section (we are an active and robust chapter!)
8. *Old Business (if any)*: none
9. New Business
    a. Welcome Mhd Faisal & Amar Dabaja
    b. Training planned for January
    c. Nano, Controls, EMB SMC, etc. chapters needing help
    d. [Keyur Patel] 2023 Section Conference - met with individuals, and planning is underway. Speakers are being confirmed. The venue is LTU. The agenda is almost finalized. The theme is under discussion. The budget is being set. The conference is on March 28, 2023 (from 4 pm - 8:15)
    e. Reaching out to universities for a venue.

10. *Group Chair Reports:*
    New email addresses attached to the role [i.e. chair@ieee-sem.org goes directly to the Chair].
    a. Chapter 1 - [Robert Hipple] events being planned.
    b. Chapter 2 -
    c. Chapter 3 - [hosted an event]
    d. Chapter 4 - Robert Hipple - Joint VDL event with Chapter 01
    e. Chapter 5 – Subramanian Ganesan - 4 tech events in November;
    f. Chapter 7 - Looja Tuladhar -
    g. Chapter 8 - Akio Fujimaki - reported on November 17th Super Collider virtual event.
    h. Chapter 9 – Van Wagner -
    i. Chapter 10 - Ray Shared the chapter status report
    j. Chapter 11 - [one one event done]
    k. Chapter 12 - [Ben Gonzalez] Report status submitted
    l. Chapter 13 - Sharan Kalwani - one more event planned for the winter; continuing to do joint events
    m. Chapter 14 - CJ Chung updated the chapter status []

n. Chapter 15 - Robert Hipple reported [super condudcting super collider; six events planned so far for 2023]
o. Chapter 16 - [Jeff Mosley] January event planned
p. Chapter 17 - [temp being temporarily filled by Section Chair: two events planned]
q. Consultants Network Affinity Group - TBD Time Management from K. Williams; Fall events possible.
r. Life Member Affinity Group - Harpreet Singh - planning underway for possible December event.
s. Gozde: WIE Outreach continues outreach - working with universities
t. Young Professionals
u. Tech Activities Committee - Working with Ch. 03, 11, 12, 13, 16 & 17; .
v. Section Level Overview - Website updates [EMC Fest report]; 2 Awards for Chapter 5; ECCE & IAS Conference [contact Van Wagner]; Steve Hipple coordinator of CollaborTec +LinkedIn
w. Member Development - [Mohamad Berri] Senior Elevation occurred April 9th; Possible Q1 2023 event.
x. Education Committee -
y. Newsletter Report - Sharan Kalwani: Details on E-notice, website, Facebook, LinkedIn, Twitter, and Collabratec.
z. Student Activities Committee - [Mike Anthony] FRIB tour in January; Fairlane Hydroplant scheduled for March 31.

11. *ExCom 2022 meeting schedule*: All scheduled on Thursdays @ 630 PM. Published in Wavelengths, also on the vtools, section website and can be easily found using search on vtools, or the following cool/short link: http://bit.ly/sem-ieee
12. *Next ExCom Teleconferences*: **January 12 @ 6:30 FYI**

Adjournment:
Mohamad Berri made a motion to adjourn. Support by K. Williams. Approved unanimously
The meeting was adjourned at 8:00 PM

Meeting attachments:
Webex meeting recording: **SE Michigan ExCom 2022-20220407 2237-1**
Recording link:
https://ieeemeetings.webex.com/ieeemeetings/ldr.php?RCID=aa8823760f35b1dad9a8aafc4ff3d149

Meeting minutes will be available on Collabratec and also in the shared google drive sent with the email