Seq	Title	Min:Sec	Train Plan	Group 1	Group 2	Group 3	Group 4	Group 5	Group 6	Group 7	Group 8	Group 9	Group 10	Group 11	Group 12
46	Virtual Training Plan	3:25	1	0	0	0	0	0	0	0	0	0	0	0	0
37	SEM Goals and Objectives	4:04	0	1	0	0	0	0	0	0	0	0	0	0	0
39	SEM Website Intro	2:46	0	1	0	0	0	0	0	0	0	0	0	0	0
54	Why Should I be an IEEE Volunteer? PPT	Read	0	1	0	0	0	0	0	0	0	0	0	0	0
3	Center for Leadership Excellence	1:40	0	0	1	0	0	0	0	0	0	0	0	0	0
38	SEM Organization Chart	2:05	0	0	1	0	0	0	0	0	0	0	0	0	0
24	Officer Roster	4:05	0	0	1	0	0	0	0	0	0	0	0	0	0
10	IEEE Volunteers Presentation PPT	Read	0	0	1	0	0	0	0	0	0	0	0	0	0
43	Update e-mail and Password	1:28	0	0	1	0	0	0	0	0	0	0	0	0	0
23	myIEEE Address Profile	2:27	0	0	0	1	0	0	0	0	0	0	0	0	0
42	Suggestions for Leading a Committee	11:55	0	0	0	1	0	0	0	0	0	0	0	0	0
18	Leadership Presentation PPT	Read	0	0	0	1	0	0	0	0	0	0	0	0	0
4	Committee Charter	1:26	0	0	0	0	1	0	0	0	0	0	0	0	0
40	Soft Sklls for the Workplace PPT	Read	0	0	0	0	1	0	0	0	0	0	0	0	0
53	Web Calendar Training	3:26	0	0	0	0	1	0	0	0	0	0	0	0	0
25	On-Line Community	1:48	0	0	0	0	1	0	0	0	0	0	0	0	0
45	Update Personal Profile	1:38	0	0	0	0	1	0	0	0	0	0	0	0	0
35	SEM and Google Calendar Video	3:00	0	0	0	0	0	1	0	0	0	0	0	0	0
22	my Communication Preferences	2:58	0	0	0	0	0	1	0	0	0	0	0	0	0
6	Effective Presentations PPT	Read	0	0	0	0	0	1	0	0	0	0	0	0	0
12	Introduction to Google Drive and Use	2:23	0	0	0	0	0	1	0	0	0	0	0	0	0
28	RACI	4:14	0	0	0	0	0	1	0	0	0	0	0	0	0
36	SEM Data Stroage and Communication Areas	2:17	0	0	0	0	0	1	0	0	0	0	0	0	0
34	SEM and Google Calendar Change	5:31	0	0	0	0	0	0	1	0	0	0	0	0	0
20	Meeting Scheduling Tool	8:06	0	0	0	0	0	0	1	0	0	0	0	0	0
11	Intro to vTools	2:18	0	0	0	0	0	0	1	0	0	0	0	0	0
27	Personal Profile Extras	1:39	0	0	0	0	0	0	1	0	0	0	0	0	0
47	vTools and Meeting Arangements	0:00	0	0	0	0	0	0	0	1	0	0	0	0	0
8	Google Groups	2:44	0	0	0	0	0	0	0	1	0	0	0	0	0
7	Event Preparation Ck List	2:30	0	0	0	0	0	0	0	1	0	0	0	0	0
2	Agendas Types	2:22	0	0	0	0	0	0	0	1	0	0	0	0	0
14	L31 and Meeting Search Function	4:10	0	0	0	0	0	0	0	1	0	0	0	0	0
13	Introduction to the ListServ system (Use)	1:52	0	0	0	0	0	0	0	1	0	0	0	0	0
44	Update Opt-in Preferences	1:35	0	0	0	0	0	0	0	1	0	0	0	0	0
16	L31 Report_From_Meeting_Notice	1:25	0	0	0	0	0	0	0	0	1	0	0	0	0
31	Robert's Rules	5:49	0	0	0	0	0	0	0	0	1	0	0	0	0
19	ListServ Maintenance	7:54	0	0	0	0	0	0	0	0	1	0	0	0	0
17	L31 Reports From Scratch	6:26	0	0	0	0	0	0	0	0	1	0	0	0	0
26	PDCA	2:21	0	0	0	0	0	0	0	0	1	0	0	0	0
32	Secretary Controller of Operations	8:21	0	0	0	0	0	0	0	0	0	1	0	0	0
29	Registrations_Sign-in Sheets	3:34	0	0	0	0	0	0	0	0	0	1	0	0	0
9	Hangouts	1:18	0	0	0	0	0	0	0	0	0	1	0	0	0
15	L31 Report as a Co-Sponsor	2:29	0	0	0	0	0	0	0	0	0	1	0	0	0
50	vTools Election Voting	1:27	0	0	0	0	0	0	0	0	0	1	0	0	0
41	Student Branch Reporting	2:52	0	0	0	0	0	0	0	0	0	0	1	0	0
48	vTools Conference	1:41	0	0	0	0	0	0	0	0	0	0	1	0	0
1	Agenda to Minutes Macro	4:45	0	0	0	0	0	0	0	0	0	0	1	0	0
5	Creating a Meeting Notice	12:46	0	0	0	0	0	0	0	0	0	0	1	0	0
21	Monitoring a Meeting	1:45	0	0	0	0	0	0	0	0	0	0	0	1	0
51	vTools Survey	2:52	0	0	0	0	0	0	0	0	0	0	0	1	0
49	vTools Election Setup	2:51	0	0	0	0	0	0	0	0	0	0	0	1	0
33	Secretary's Pavane	7:31	0	0	0	0	0	0	0	0	0	0	0	0	1
30	Report Officer Changes	3:38	0	0	0	0	0	0	0	0	0	0	0	0	1
52	vTools Web in a Box	0:00	0	0	0	0	0	0	0	0	0	0	0	0	1